

Cabazon Water District

14618 Broadway Street • P.O. Box 297
Cabazon, CA 92230

BOARD MEETING PACKET

March 17, 2026

FAC Meeting at 5:00 pm
Regular Meeting at 6:00 pm



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

AGENDA

Meeting Location:
14618 Broadway St.
Cabazon, CA 92230

Teleconference:
Dial-in #: (267) 930-4000
Participant Code: 676-126-939

Meeting Date:
Tuesday, March 17, 2026 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL
FINANCE & AUDIT COMMITTEE

1. Discussion Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
 - Capital Detail
2. Discussion: Miscellaneous District Financial Matters
3. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

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ADJOURNMENT

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

AGENDA

Meeting Location:

14618 Broadway St.
Cabazon, CA 92230

Teleconference:

Dial-in #: (267) 930-4000
Participant Code: 676-126-939
Email: info@cabazonwater.org

Meeting Date:

Tuesday, March 17, 2026 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of February 17, 2025
- b. Regular Board Meeting Minutes and Warrants of February 17, 2025

2. Warrants – None

3. Awards of Contracts – None

NEW BUSINESS

- 1. Discussion/Action: Reorganization of the Board of Directors
[\[TAB 1\]](#)
- 2. Discussion/Action: Well #2 Repairs – Request to approve repairs using the money budgeted for Capital Projects: Bonita Pipeline (up to \$160,000)
[\[TAB 2\]](#)
- 3. Discussion/Action: SCADA for Well #4
[\[TAB 3\]](#)
- 4. Discussion: Community Involvement

OLD BUSINESS

UPDATES

1. Discussion/Updates: Reports on Meetings Attended by CWD Board of Directors
2. Discussion/Updates with SGPWA Director(s) regarding various matters
3. Update: CWD Operations Report
[TAB 4] (by GM Clark)

PUBLIC COMMENTS

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FUTURE AGENDA ITEMS AND COMMENTS

1. Future Agenda Items
 The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.
 - Suggested agenda items from the Public.
 - Suggested agenda items from Management.
 - Suggested agenda items from Board Members.
2. Management Comments
 Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)
3. Board Member Comments
 Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)
 - a. 03/25/2026 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
 - b. 04/06/2026 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
 - c. 04/09/2026 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
 - d. 04/20/2026 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
 - e. 04/21/2026 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
 - f. 04/21/2026 (Tuesday) at 6:00 PM: Regular Board Meeting
 - g. TBD: Personnel Committee Meeting

ADJOURNMENT

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Cabazon Water District
Statement of Net Position
(Preliminary and Unaudited)
As of February 28, 2026

		February 2026
1	ASSETS	
2	Current Assets	
3	Checking/Savings	\$ 384,225
4	Investments - LAIF and CLASS	2,516,044
5	Total Cash and Investments	2,900,269
6	Accounts Receivable	307,136
7	Bank of New York Trustee Accounts	41,601
8	Prepaid Expenses	6,492
9	Inventory	86,796
10	Total Current Assets	3,342,293
11	Fixed Assets	
12	Total Fixed Assets	17,522,227
13	Accumulated Depreciation	(7,973,510)
14	Net Fixed Assets	9,548,717
15	Other Assets	
16	Lease Receivable-Cell Towers	887,489
17	Total Other Assets	887,489
18	TOTAL ASSETS	13,778,499
19	LIABILITIES, DIR and FUND BALANCE	
20	Liabilities	
21	Current Liabilities	
22	Accounts Payable	14,498
23	Due to Other Government - SGPWA	34,370
24	Customer Deposits	5,900
25	Deferred Revenue - Tower Lease	-
26	Current Portion DWR Loan	47,183
27	Current RCAC (Well 4) Loan	13,947
28	Current Portion 2022 Ford	-
29	Accrued Expenses	67,238
30	Total Current Liabilities	183,136
31	Long Term Liabilities	
32	DWR Loan Payable	15,524
33	Ford Loan Payable	-
34	RCAC Loan Payable	133,464
35	Total Long Term Liabilities	148,988
36	TOTAL LIABILITIES	332,124
37	Deferred Inflow of Resources (DIR)	
38	Deferred Lease Inflows	798,370
39	Total Deferred Inflows	798,370
40	Total Fund Balance	12,648,005
41	TOTAL LIABILITIES, DIR and FUND BALANCE	\$ 13,778,499

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are provided.



Cabazon Water District
Budget to Actual
(Preliminary and Unaudited)
For Period Ending February 28, 2026

	A	B	C	D=B/C
	February 2026	Current YTD	Budget FY 25/26 Budget	YTD 67%
1 REVENUES				
2 OPERATING REVENUES				
3 Base Rate - Water Bills	\$ 50,408	\$ 413,371	\$ 615,100	67%
4 Commodity Sales	61,050	594,578	909,200	65%
5 Fire Sales - Water Bills	1,912	7,868	9,400	84%
6 Fees and Charges	3,388	41,521	67,100	62%
7 Basic Facilities Fee	-	101,258	90,760	112%
8 Stand By Fees - Tax Revenue	-	69,313	124,200	56%
9 TOTAL OPERATING REVENUES	116,758	1,227,908	1,815,760	68%
10 NON-OPERATING REVENUES				
11 Property Taxes	108	79,528	128,800	62%
12 Cell Tower Lease Income	2,892	26,026	39,800	65%
13 Miscellaneous Non-Operating Income	93,269	131,502	-	N/A
14 Interest Income - Investment Accounts	7,051	61,650	67,600	91%
15 Interest Income - Water Bills	601	5,484	8,300	66%
16 TOTAL NON-OPERATING REVENUES	103,920	304,190	244,500	124%
17 TOTAL REVENUES	220,678	1,532,098	2,060,260	74%
18 EXPENSES				
19 PAYROLL				
20 Directors Fees	800	8,400	20,000	42%
21 Management and Customer Service	18,010	179,991	263,300	68%
22 Field Workers	15,969	168,230	250,300	67%
23 Employee Benefits Expense	14,121	138,567	209,000	66%
24 Payroll Taxes	3,233	30,853	46,300	67%
25 TOTAL PAYROLL	52,133	526,040	788,900	67%
26 OPERATING EXPENSES				
27 Facilities, Wells, Transmission and Distribution				
28 Lab Fees	301	2,962	13,000	23%
29 Meter Testing and Repair	-	-	1,000	0%
30 Utilities - Wells	12,272	135,234	225,000	60%
31 Line Repair and Maintenance Materials	2,154	20,734	45,000	46%
32 Well Maintenance	1,534	11,636	34,000	34%
33 Security	1,291	11,861	18,700	63%
34 Engineering Services	508	3,470	15,000	23%
35 Facilities, Wells, Transmission and Distribution - Other	888	28,597	25,000	114%
36 Total Facilities, Wells, Transmission and Distribution	18,947	214,494	376,700	57%
37 Office Expenses				
38 Utilities - Office	2,088	25,072	36,500	69%
39 Water Billing System	341	3,322	13,400	25%
40 Supplies and Equipment	408	7,198	9,400	77%
41 Copier and Supplies	-	2,523	4,900	51%
42 Dues and Subscriptions	-	547	2,000	27%
43 Postage	1,002	7,947	11,800	67%
44 Printing and Publications	-	807	500	161%
45 Computer Services	1,843	25,096	25,800	97%
46 Air Conditioning Servicing	455	1,517	5,500	28%
47 Office Expenses - Other	-	752	900	84%
48 Total Office Expenses	6,138	74,783	110,700	68%
49 Support Services				



Cabazon Water District
Budget to Actual
(Preliminary and Unaudited)
For Period Ending February 28, 2026

	A	B	C	D=B/C	
	February 2026	Current YTD	Budget FY 25/26 Budget	YTD 67%	
50	Financial Audit	-	8,900	15,600	57%
51	Accounting	-	31,779	55,400	57%
52	Legal Services	-	3,758	15,000	25%
53	Payroll/Bank Service Charge	397	3,389	7,900	43%
54	Website Support	75	600	1,100	55%
55	Insurance	4,488	34,285	54,300	63%
56	Total Support Services	4,960	82,711	149,300	55%
57	Training/Travel	1,200	2,077	4,000	52%
58	Other Fees/State Water Resource Control Board	1,817	13,913	11,300	123%
59	Service Tools and Equipment				
60	Shop Supplies and Small Tools	-	6,463	9,000	72%
61	Vehicle Fuel	-	6,367	12,500	51%
62	Employee Uniforms	502	798	2,000	40%
63	Safety	-	1,140	2,000	57%
64	Tractor Expenses/ Maintenance	-	1,397	4,000	35%
65	Equipment Rental	-	-	4,000	0%
66	Service Trucks - Repair and Maintenance	-	3,956	12,000	33%
67	Water Operations On-Call Phones	244	1,833	4,500	41%
68	Total Service Tools and Equipment	746	21,953	50,000	44%
69	TOTAL OPERATING EXPENSES	85,942	935,970	1,490,900	63%
70	NON-OPERATING EXPENSES				
71	Loan Interest and Processing Fee	638	6,377	11,400	56%
72	Bad Debt Expense	-	-	1,400	0%
73	Miscellaneous	-	424	1,500	28%
74	TOTAL NON-OPERATING EXPENSES	638	6,801	14,300	48%
75	TOTAL EXPENSES	86,579	942,771	1,505,200	63%
76	NET INCOME BEFORE CAPITAL and DEBT SERVICE	134,099	589,327	555,060	106%
77	Capital Projects - District Funded	-	(79,008)	(290,300)	27%
78	Capital Projects - Debt Funded	(18,286)	(14,368)	-	N/A
79	Debt Service - Principal	(1,113)	(32,335)	(77,700)	42%
	NET INCOME / (LOSS)	114,700	463,615	187,060	248%



**Cabazon Water District
Capital Detail
(Preliminary and Unaudited)
For Period Ending February 28, 2026**

	A	B	C	D=B/C
	February 2026	Current YTD	FY 25/26 Budget	YTD 67%
1 CAPITAL PROJECTS				
2 DISTRICT FUNDED				
3 Replace Computer Workstations	-	16,614	17,000	98%
4 Bonita Pipeline Project 3400' 12" C900	-	-	160,000	0%
5 Meter Replacements	-	3,513	3,000	117%
6 Rate Study	-	22,426	33,300	67%
7 Well #2 New Facility Building	-	29,756	25,000	119%
8 Tank Maintenance	-	6,700	7,000	96%
9 TOTAL DISTRICT FUNDED PROJECTS	0	79,008	245,300	32%
10 GRANT/DEBT FUNDED				
11 State Water Resource Control Board (SWRCB)				
12 Groundwater Well Improvements	18,286	68,968	461,500	5%
13 Grant Funding - DWR	-	(54,600)	(461,500)	2%
14 NET GRANT/DEBT FUNDED PROJECTS	18,286	14,368	0	
15 TOTAL NET COST OF CAPITAL PROJECTS	\$ 18,286	\$ 93,377	\$ 245,300	

Grant/Debt Funded Activity Summary

Groundwater Well Improvement Project	Expenses	Funding Received	Total Receivable
Groundwater Well Improvements - FY 22	\$ 42,466	\$ 42,466	\$ -
Groundwater Well Improvements - FY 23	19,744	19,744	-
Groundwater Well Improvements - FY 24	12,935	12,935	-
Groundwater Well Improvements - FY 25	21,339	9,459	11,880
Groundwater Well Improvements - FY 26	68,968	(54,600)	123,568
Total	\$ 96,484	\$ 84,604	\$ 11,880



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FINANCE & AUDIT COMMITTEE MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Teleconference:
Dial-in #: (267) 930-4000
Participant Code: 676-126-939

Meeting Date:
Tuesday, February 17, 2026 – 5:00 PM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

Director Melissa Carlin – Present
Board Chair Terry Tincher – Present
James Clark, General Manager – Present
Evelyn Aguilar, Board Secretary – Present

***Note: This meeting was recorded by the District**

FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
- Balance Sheet
 - Profit and Loss Budget Comparison
 - Capital Detail

Main Reports:

- Balance Sheet – depicts what the District owns and what the District owes.
- Profit & Loss Budget Performance – shows how the District is performing against the budget, and the condition of the District fiscal year to date.
- Capital Detail – shows activity pertaining to Capital Projects.

Balance Sheet:

The District's combined Cash and Investments with Chase Bank, Local Agency Investment Fund (LAIF), and California Cooperative Liquid Assets Securities System (CLASS) balance was \$2,787,502 at month end. The District's total liabilities were approximately \$333,852 at month end.

Budget to Actual: - Year to date (YTD) is 58% of the year.

Revenue:

- 7. Basic Facilities Fee: Fees for new service connections, meter installations, and upgrades. These revenues are budgeted conservatively due to their unpredictable nature. YTD is 112% of the annual budget due to three new services requested in July and 4 in October. 7 new 3/4" or 5/8" services were requested and 2 upgrade from 5/8 to 3/4" meter requested.
- 8. Standby Fees – Tax Revenue: Standby fees assessed to all parcels in the District. The minimum fee is \$5/acre; rates vary per location and nature of the parcel. The majority of these receipts occur in January and May.
- 11. Property Taxes: Ad Valorem tax revenues apportioned by Riverside County. Property Tax receipts are received in January, May, and June when property tax payments are due to the County of Riverside Tax Collector's Office.
- 14. Interest Income-Investment Accounts: Interest earnings in the District's LAIF and other investment accounts. YTD is 81% of budget due to budgeting investment income conservatively.
- 15. Interest Income-Water Bills: Interest charged on overdue customer balances.
- 25. Total Payroll: YTD is at 60%.
- 35. Facilities, Wells, T&D – Other: Generator service contract expenses, site landscaping & maintenance, chlorinators, and SCADA. Expenses vary throughout the year. YTD is 111% of annual budget due to \$12.6K to work on Almond PRV and install main valve at Bonita PRV.
- 44. Printing & Publications: Printing and publication costs for any District notices or reports. YTD is 161% for BC water Jobs: GM Job posting
- 53. Payroll/Bank Service Charge: Payroll processing fees.
- 60. Shop Supplies & Small Tools: Various shop supplies and small tool purchases. YTD is 72% for a pipe and cable tracer for district.
- 65. Equipment Rental: Equipment rental expenses incurred by the District.

Preliminary net income as of January 31 is \$382,628.

- 2. Discussion: Miscellaneous District Financial Matters
- 3. Finance & Audit Committee District Payables Review and Approval/Signing

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ADJOURNMENT

Meeting adjourned at 5:09 PM on Tuesday, February 17, 2026 and the FAC proceeded to check signing.

Terry Tincher, Board Chair
Board of Directors
Cabazon Water District

Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

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REGULAR BOARD MEETING

MINUTES

Meeting Location:

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Participant Code: 676-126-939
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Meeting Date:

Tuesday, February 17, 2026 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Alan Davis resigned prior to the December 2025 meeting.

Director Guillermo Perez - Present

Director Melissa Carlin - Present

Board Vice Chair Taffy Brock - Present

Board Chair Terry Tincher - Present

James Clark, General Manager - Present

Evelyn Aguilar, Board Secretary - Present

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CONSENT CALENDAR

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1. Approval of:

February 17, 2026 Regular Board Meeting Minutes

- a. Finance and Audit Committee Meeting Minutes and Warrants of January 20, 2025
- b. Regular Board Meeting Minutes and Warrants of January 20, 2025

Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of January 20, 2026 and (b.) Regular Board Meeting Minutes and Warrants of January 20, 2026 made by Director Carlin and 2nd by Director Perez

**Director Perez - Aye
Director Carlin - Aye
Board Vice Chair Brock - Aye
Board Chair Tincher - Aye**

2. **Warrants – None**
3. **Awards of Contracts – None**

NEW BUSINESS**1. Discussion/Action: Appointment of New Director to Fill Vacant Seat**

- Knala Keith explained that she has lived in Cabazon for almost 7 years. She works in the service industry and has worked her way into upper management. When asked why she would like to join the Board, she said that she would like to be more involved in her community.
- Dr. Phil Capobianco arrived at 6:05 PM. He explained that he has been a resident of Cabazon for 25 years, and that he has no major issues with any of his neighbors. When asked why he would like to join the Board, he said he received the notice of vacancy with his bill and decided to apply.
- Board Chair Tincher stated that the Board would discuss the applicants later during the meeting, and the applicants would be notified of who was appointed following the meeting.

***Item to be continued after all other agenda items have been discussed.**

2. Discussion/Action: Reorganization of the Board of Directors

***This item has been postponed until next month, since the new Director would be appointed towards the end of the meeting.**

3. Discussion/Action: C.J. Brown & Company Proposal for Audit Services

- This is the same company that has conducted the CWD audit for the past several years. The cost proposal has slightly increased. The Board Secretary recommended that the Board approve the proposal since C.J. Brown & Company has become familiar with CWD and can conduct the audit very efficiently.

Motion to accept the cost proposal by C.J. Brown & Company for audit services made by Board Vice Chair Brock and 2nd by Director Perez

**Director Perez - Aye
Director Carlin - Aye
Board Vice Chair Brock - Aye
Board Chair Tincher - Aye**

4. **Discussion: Bank Transfer – Transferred \$220,000 from Chase General to CA CLASS**

February 17, 2026 Regular Board Meeting Minutes

- Due to the sale of the Elm St. property and the tax revenue for standby fees, the District transferred \$220,000 to the CA CLASS account to earn higher interest.

5. Discussion: Community Involvement

OLD BUSINESS

1. Discussion: DHPO 6" Connection for Expansion Project

- A Fire Flow test was conducted at the request of the DHPO project engineer.

UPDATES

1. Discussion/Updates: Reports on Meetings Attended by CWD Board of Directors

- Board Vice Chair Brock attended the SGPRWA meeting on 01/28 and said that the meeting consisted of several updates, including discussion of water security.
- At the SGPWA meeting, Michael Pollack thanked everyone. Also, there was discussion about changing the meeting times, but the SGPWA Board could not come to an agreement.

2. Discussion/Updates: Discussion/Updates with SGPWA Director(s) regarding various matters

- SGPWA Director Sarah Wargo shared the following updates:
 - The State Water Project upped the water allocation from 10% to 30%.
 - The monitoring well on Ramsey St. is being completed.
 - There will be a conservation workshop about trees on Thursday, 02/19 from 5:00 PM-7:00 PM at Noble Creek. The first 30 or so guests will receive a free tree.
 - The most recent heli-hydrants have been completed. The recent rain caused grass to grow around the tank, which has prevented the dust issues that CWD experienced.

**3. Update: CWD Operations Report
(by GM James Clark)**

- Michael Pollack's last day was 02/05.
- James Clark's first day as GM was 02/09.
- The electrical panels at Well #4 have been installed.
- There is a wobble on the Well #2 shaft. Quotes are being obtained for possible repairs. A similar issue happened at Well #5, and the repairs were \$106k.
- Interviews for the new field worker are being held on 02/19.
- Staff has access to the test version of the new water billing system. The system should be fully implemented in the next couple of months.
- Another hydrant was stolen over the weekend. The cost to replace a hydrant is at least a few thousand dollars.

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FUTURE AGENDA ITEMS AND COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.

➤ The quote for the Well #2 repairs will be presented to the Board for approval.

- Suggested agenda items from Board Members.

➤ The Board Reorganization was postponed until next month.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

NEW BUSINESS (continued)

1. Discussion/Action: Appointment of New Director to Fill Vacant Seat (continued from earlier)

Motion to appoint Knala Keith as Director to fill the vacant seat made by Director Carlin and 2nd by Director Perez

Director Perez - Aye
Director Carlin - Aye
Board Vice Chair Brock - Aye
Board Chair Tincher - Aye

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. 03/02/2026 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- b. 03/16/2026 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- c. 03/17/2026 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting

- d. 03/17/2026 (Tuesday) at 6:00 PM: Regular Board Meeting
- e. 03/25/2026 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- f. 04/09/2026 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
- g. TBD: Personnel Committee Meeting

ADJOURNMENT

Motion to adjourn at 6:26 PM made by Board Vice Chair Brock and 2nd by Director Carlin.

Director Perez - Aye
Director Carlin - Aye
Board Vice Chair Brock - Aye
Board Chair Tincher - Aye

Meeting adjourned at 6:26 PM on Tuesday, February 17, 2026

Terry Tincher, Board Chair
Board of Directors
Cabazon Water District

Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.

New Business

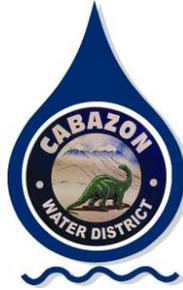
1. Discussion/Action Item:

[TAB 1]

Reorganization of the Board of Directors

Attachments:

1. List of Board positions and committees



Cabazon Water District

14816 Broadway Street • P.O. Box 297
Cabazon, California 92230

Positions and Committees of the Board of Directors

Position/Committee	Description	Directors on Committee	Alternate
1. Board Chair		1.	
2. Board Vice Chair		1.	
3. Finance and Audit Committee (FAC - Ad hoc)	<ul style="list-style-type: none"> • Requires two (2) Board members to meet twice per month. • Review all District payables. • Dual signatures on all District checks issued. • Meet with the Business Admin. Assistant and Financial Advisor in reviewing the proposed fiscal year budgets to report to the Board • Meet with the General Manager, Business Admin. Assistant, and other experts or consultants regarding the cost purpose of special projects and Capital Improvement Projects (CIP) to report to the Board. • Other major financial issues to report to the Board. 	1. 2.	

Position/Committee	Description	Directors on Committee	Alternate
4. Personnel Committee (Ad hoc)	<ul style="list-style-type: none"> • Requires two (2) Board members • Meet with the General Manager annually (on or before February 1st of each year) to render a recommendation on the General Manager’s annual performance evaluation. • Meet with the General Manager, Business Admin. Assistant, legal counsel, other labor experts or consultants regarding any District employee(s) petitioning the Board to appeal a disciplinary action. • Meet with the District’s legal counsel on all disciplinary issues involving the General Manager or Board Secretary. 	<ol style="list-style-type: none"> 1. 2. 	
5. San Geronio Pass Regional Water Alliance Committee (SGPRWA - Ad hoc)	<ul style="list-style-type: none"> • Requires two (2) Board members. • Requires at least one (1) member of the SGPRWA - Ad hoc committee to commit to attend SGPRWA monthly meetings and special events. • Any Board members may attend meetings, special events, and trips. It is recommended that no more than two (2) Board members to participate on trips to represent the District, the community of Cabazon, and the SGPRWA. • The General Manager or Business Admin. Assistant may attend meetings, special events, and trips with Board members approved by the Board. • Board members participating in these meetings, special events, and trips shall report and distribute information to the Board at the next regular Board meeting. 	<ol style="list-style-type: none"> 1. 2. 	
6. San Geronio Pass Water Agency	<ul style="list-style-type: none"> • Requires two (2) Board members. • At least 1 member attends SGPWA regular board meetings • Distribute applicable info to the CWD Board regarding these meetings 	<ol style="list-style-type: none"> 1. 2. 	
7. Special Projects Committee (Ad hoc)	<ul style="list-style-type: none"> • Requires two (2) Board members. • Both Board members shall meet with the General Manager, Business Admin. Assistant, general counsel, other experts or consultants regarding Special projects and Southern California Edison – Public Safety Power Shut-off (SCE PSPS) matters. • Both Board members will provide input during regular Board meeting discussions regarding Special projects, SCE PSPS issues, and proposed procedures. 	<ol style="list-style-type: none"> 1. 2. 	

New Business

2. Discussion/Action Item:

[TAB 2]

Well #2 Repairs – Request to approve repairs using the money budgeted for Capital Projects: Bonita Pipeline (up to \$160,000)

Attachments:

1. Quote from Well Tec to pull Well #2
(includes brush & bail)
2. Quote from Tri-County Pump to pull Well #2
(does not include brush & bail)

*Note: These quotes were to pull the well, not to perform any of the repairs. Cost for repairs will be estimated once the problem is diagnosed, which cannot occur until after the well has been pulled and examined.



P.O. Box 3375
Beaumont, CA 92223
(909) 754-7020
(951) 849-1601 fax
Lic. #802369

February 19, 2026

Cabazon Water District
50256 Main Street
Cabazon, Ca. 92230

Attention: Mike Pollack
Reference: Pump and equipment estimate #21926-IRR

We are pleased to offer our quotation to pull and inspect well #2 for the Cabazon Water District.

A. Removal of pump equipment

Mobilize 40-ton crane with three men and service truck.	\$1,000.00
24 hrs. @ \$450.00 per hour to pull 525' of 10" column pipe, 3" oil tube, 1.69" shaft and 10' 9" bowl assembly. Remove 8"x10' suction pipe with stainless strainer cone.	\$10,800.00
Bring well equipment back to well tec services yard for inspection.	\$1,800.00

B. Well Casing Rehabilitation

Pre and post video log inspection of well casing.	\$1,800.00 (per video)
21 hours of set up rig and equipment to wire brush 15" well casing and bail fill material out of well and dispose of off-site. Additional may be required upon video inspection.	\$7,350.00

Thank you,
Ryan Rentz
Well Tec Services, Inc.

INVOICES. Invoices will be submitted once a month with payment due within 30 days of the invoice date. A late charge at the rate of 1½% per month, or the highest rate allowed by applicable law, whichever is lowest, will be added to all amounts outstanding after said 30 days. Purchaser agrees to pay any and all attorneys' fees and court costs should attorneys be utilized or court proceedings initiated to collect any past due amounts.

CHANGED CONDITIONS. The discovery of any hazardous waste, substance, pollutant, contaminant, underground obstruction, condition or utilities on or under the job site which were not brought to the attention of Well Tec Inc. prior to the date of this Work Order will constitute a materially different site condition entitling Well Tec Inc, at its option, to terminate this Work Order (and to receive payment for all work performed up to and including the date of such termination) or to receive an equitable adjustment in the contract price and time for performance. Well Tec Inc., however, shall only have the right to terminate if such different site condition(s) creates additional health and safety risks or requires Well Tec Inc to perform work outside the original scope or beyond its capabilities. In any event, Well Tec Inc. may terminate operations on a site, which it believes presents an unreasonable health or safety risk.

HEALTH AND SAFETY. If Purchaser is to provide health and safety compliance monitoring, such monitoring shall be done at mutually agreed intervals. The monitoring is to be documented and Well Tec Services Inc. ("Well Tec") will be provided with copies of the documentation upon request. If Well Tec Inc. employees observe that the monitoring is not being performed in strict compliance with the site-specific health and safety plan, applicable federal, state or local laws and/or any other agreement between Purchaser and Well Tec Inc., then Well Tec Inc. may cease operations and go on standby until monitoring is resumed. Well Tec Inc. shall be entitled to an equitable adjustment in its time for performance and to payment at its standby rate for any such standby time. In no event will this paragraph relieve Purchaser of its duties and responsibilities to perform all health and safety compliance monitoring required by law or this Work Order.

INFORMATION. It is recognized that Purchaser has superior knowledge of the job site, site history, access routes to the job site, known or suspected contaminants, surface and subsurface conditions, etc., and Purchaser is obligated to advise Well Tec Inc. of all or any conditions that may affect Well Tec's performance hereunder. Purchaser agrees to provide Well Tec Inc. with such specifications, plans, site history information, reports, studies or other information on surface and subsurface conditions as will be reasonably required by Well Tec Inc. for safe, proper and timely performance of the work. Purchaser shall obtain all necessary permits and rights-of-way and indemnify and hold Well Tec Inc. harmless for its failure to do so and for claims of trespass or damage to property, including underground utilities or structures, which arise out of performance of the work.

PERFORMANCE. Well Tec Inc. will exercise reasonable skill and judgment in performing the work. EXCEPT AS EXPRESSLY PROVIDED HEREIN, NO OTHER WARRANTIES (EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE) ARE GIVEN HEREUNDER. Well Tec Inc. does not warrant any specific results of any kind.

LIABILITY. *Neither party shall be liable to the other party for any special, indirect, incidental or consequential damages, whether based on contract, tort (including negligence), and strict liability or otherwise. Further, Purchaser agrees to indemnify and hold Well Tec Inc. harmless from and against any and all claims, demand, cases of action (including third party claims for contribution or indemnification), liability and costs (including attorneys' fees and other costs of defense) which result from (i) any release or threatened release of any substance (whether hazardous or not); (ii) any claim that Well Tec Inc. or any of its subcontractors was a "generator" or "transporter" of hazardous waste or an "operator" of the job site (as such terms are used or defined under local, state or federal laws or regulations); or (iii) any negligent or wrongful act or omission of Purchaser or others under Purchaser's control, except that this indemnification shall not apply to the extent any demand or cause of action results from Well Tec Inc. negligence or intentional misconduct.*

POLLUTION CLAIMS. *Well Tec's total liability to Purchaser resulting from any release or threatened release of any hazardous waste, substance, pollutant or contaminant, whether or not directly or indirectly generated from Well Tec's performance of the work hereunder (including any injury to persons or property or death resulting there from), shall not exceed the amount due Well Tec Inc. for services rendered hereunder. This limitation applies to all liabilities, including indemnification liabilities, whether based on contract, tort (including negligence), and strict liability or otherwise. This limitation of liability does not in any way limit or affect Purchaser's obligations to indemnify and hold Well Tec Inc. harmless. This limitation of liability shall not apply to the extent it is held that the loss or damage arose from Well Tec's gross negligence or intentional misconduct. In addition, Purchaser agrees to limit Well Tec's liability to the same extent that Purchaser's liability is limited pursuant to its contract with its client (if one exists).*

DISPOSAL. Well Tec Inc. is not, and has no authority to act as, a handler, generator, operator, treater, storer, transporter or disposer of hazardous waste, substances, pollutants or contaminants found or identified at the site. Well Tec Inc. shall have no responsibility for the transportation, storage, treatment or disposition of contaminated or potentially contaminated waste materials of any kind that are directly or indirectly generated from Well Tec's performance of the work hereunder. Purchaser or its client shall be responsible for the disposal of any such waste materials.

DELAYS. Well Tec Inc. shall have no liability to Purchaser, or its clients, contractors or consultants for delays attributable to acts of God, acts of third parties, weather which is not reasonably anticipatable, intervention of public authorities, inability to obtain permits necessary to perform the work, work stoppages, changes in applicable laws or regulations after the date of commencement of performance hereunder, and any other conditions or events which are beyond the reasonable control of Well Tec Inc. shall be entitled to additional time to perform this Work Order equal to the time or any such delay.

MISCELLANEOUS. The terms and conditions set forth in this Work Order constitute the entire understanding of the parties relating to the work. All previous proposals, offers, and other communications relative to the work, oral or written, are hereby superseded. Any additional or conflicting provision(s) contained in any purchase order, acknowledgment, or other form of the Purchaser is hereby expressly objected to by Well Tec Inc. and shall not modify this Work Order.

INTERPRETATION. This Work Order shall be governed and construed in accordance with the laws of the state of the job site location. If any term, provision or condition contained herein shall, to any extent, be invalid or unenforceable, pursuant to state law or otherwise, the remainder of the terms, provisions, or conditions stated in this Work Order (or the application of such term, provision, or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected, and each term, provision and condition of the Work Order shall be valid and enforceable to the fullest extent permitted by law.

Special Conditions:

- 1. Customer to provide a level site with good access in and out, or can be provided by contractor at additional charge.
- 2. Payments due when services are completed.

If you should require further information please contact our office. Thank you for choosing Well Tec Water Well & Pump Service, a full service pump, electrical and water well company.

Work Order

The undersigned Purchaser hereby instructs Well Tec Services to proceed with the work described with the understanding that the Terms and Conditions shown on the above are hereby incorporated as part of this work order. The Purchaser further understands that all Quotes or Estimates, if any, are based on the best information available prior to beginning work. As the scope, conditions or estimated quantities change, revised quotations or estimates will not be issued unless requested. All prices are subjected to Federal, State and local sales and use taxes. This estimate is good for 15 days from the above date.

Job site location: Services per project Estimate: #10523-1MR

Purchaser
By: _____
Title: _____
Date: _____

Well Tec Services
By: _____ Mike Rentz _____
Title: _____ President _____
Date: _____ January 5, 2023 _____

New Business

3. Discussion/Action Item:

[TAB 3]

SCADA for Well #4

*Note: Quote from Cricket Consulting is expected to be available on March 17, 2026. Verbal ballpark quote from 2025 was \$30,000.

Updates

CWD Operations Report: [TAB 4]

Attachments:

1. Monthly Operations Report



Cabazon Water District

14-618 Broadway Street • P.O. Box 297
Cabazon, California 92230

March 17, 2026
CWD Board Meeting
Operations Update

- New employee's first day was March 10, 2026.
- Well 4 electrical panels have been installed.
 - Awaiting quotes for SCADA panel installation.
- Well 2 has a slight wobble on the shaft. We now have quotes to pull the well.
- We now have access to the UB4 Billing System test version
 - Training for the new system will take place from March 24 to March 26.